The meeting started at 12:30

1. Welcome/Self-introductions

Elaine Wong welcomed all attendees on behalf of Admela Jukan (ONTC Chair), George Rouskas (ONTC Vice-chair), and Matt Cao (ONTC Secretary), and presented the agenda of the meeting

2. Conference updates

a. ICC 2014 – presented by Nathan Gomes
   i. 75 papers were submitted to ONS. 30 papers of the 75 were accepted. In addition another paper which was reviewed for another symposium was added, making 31 papers in ONS. These have been arranged into 5 oral sessions and 1 interactive session.
   ii. There was no optical paper among the best paper awards
   iii. Discussion on interactive presentation vs. poster presentation
   iv. Suggestion for future conferences: best paper awards should be distributed among disciplines / groups
b. GLOBECOM 2014 – Confirmed ONS chair Muriel Medard from MIT
c. ICC 2015 – Confirmed ONS Polina Bayvel from UCL
d. GLOBECOM 2015 – Nomination of Maite Brandt-Pearce from Univ. of Virginia to chair ONS Symposium
   i. Discussion on conference chair nomination
e. Update on other conferences and workshops
   i. IEEE ANTS: December 14-17, India
   ii. HPSR: May or June 2016, Japan
3. Approval of minutes from the last ONTC meeting (OFC 2014)

4. Journal/Publication Updates
   a. JOCN (Vincent Chan): Intention to establish a best paper award, and discussion on publication time frame (submission, review, online publication, print)
   c. JSAC (Suresh): special issue on energy-efficiency in optical networks will be published in a few months

5. ONTC – website, newsletter and mailing list:
   a. The ONTC members are invited to share news / updates on new research directions, projects, equipment, teaching, etc. through the newsletter by mailing them to Admela Jukan
   b. The mailing list is not moderated, but only subscribers are able to post

6. Update on the ONTC subcommittee to support female students
   a. ONTC members are invited to serve as mentors as well as sign up to be mentees of the program. This meeting attracted five additional new mentors.

7. Invited talk: Jie (Jack) Li from the CEET (University of Melbourne) on “Energy-Efficient Optical Transmission”

8. Other business: declining number of submissions of optical papers at conferences is a concern, could be due to shorter time to publication for journals such as JOCN, could be due to overlap of scope between different symposia of the same conference.

9. The next ONTC meeting will be held at Globecom in December 2014 in Austin, USA

Minutes taken by Marcel Caria